



Strategic School Management Checklist		
Task	Notes	Status
Define Your School Vision: <ul style="list-style-type: none">Who will you serve? (Demographics, Academic Ability)Where will you be located?How do you want people to "know" your school?What does an ideal graduate look like?		<input type="checkbox"/>
Navigate Legal and Regulatory Landscape: <ul style="list-style-type: none">Find professionals for legal and accounting support.Conduct site studies (students' levels, fire code, traffic regulations).		<input type="checkbox"/>
Creating a Strategic Business Plan: <ul style="list-style-type: none">Choose board members.Conduct a feasibility study.Choose affiliations or partnerships aligning with the school's vision.		<input type="checkbox"/>
Funding and Budgeting: <ul style="list-style-type: none">Understand funding sources based on business structures.Determine tuition, grants, fundraising, and endowments.		<input type="checkbox"/>
Facilities and Infrastructure: <ul style="list-style-type: none">Decide on renting vs purchasing or building.Consider regulations regarding the chosen building's use.		<input type="checkbox"/>

School Development		
Task	Notes	Status
Build a Stellar Team: <ul style="list-style-type: none"> ● Actively participate in professional events and conferences organized by associations such as ACCS, SCL, and NAUMS to expand your network and discover potential team members. ● Utilize professional affiliations like ACCS, SCL, and NAUMS for job boards. 		<input type="checkbox"/>
Curriculum Design and Development: <ul style="list-style-type: none"> ● Define pedagogical approach. ● Map out a comprehensive curriculum. ● Plan engaging lessons and design grading units. 		<input type="checkbox"/>
Technology Integration Strategy: <ul style="list-style-type: none"> ● Choose essential software systems (School Management, Student Information, Learning Management, Accounting software, School Website). ● Ensure seamless integration. 		<input type="checkbox"/>
Admissions and Enrollment: <ul style="list-style-type: none"> ● Develop a clear admissions workflow. ● Incorporate inquiry forms, admission tours, meetings, testing, and communication of pedagogical philosophy. 		<input type="checkbox"/>
Establishing Partnerships and Collaborations: <ul style="list-style-type: none"> ● Build connections with churches, accrediting services, community organizations, small businesses. ● Explore collaborations with community colleges and banking institutions. 		<input type="checkbox"/>

Continuing Growth		
Task	Notes	Status
<p>Choosing Analytics Tools:</p> <p>Integration and User-Friendly Interfaces:</p> <ul style="list-style-type: none"> ● Select tools that integrate with current software. ● Prioritize user-friendly interfaces for staff. ● Choose customizable tools. ● Ensure scalability for growing data volumes. 		<input type="checkbox"/>
<p>Explore New Ways To Teach:</p> <ul style="list-style-type: none"> ● Customize lessons for individual learning styles. ● Harness adaptive tech to meet diverse needs. ● Explore cross-cultural learning experiences. ● Bring real-world relevance to lessons using technology. ● Use real-time assessment tools for quick feedback. 		<input type="checkbox"/>
<p>School Safety and Security:</p> <ul style="list-style-type: none"> ● Implement safety measures for a secure learning environment. ● Integrate advanced security technology. ● Equip staff with essential safety training. ● Ensure preparedness for emergencies. ● Implement robust measures for digital safety. ● Safeguard sensitive information. ● Conduct regular safety drills and exercises. ● Familiarize students and staff with emergency procedures. ● Enhance visitor management protocols with technology. ● Monitor and control access to the school premises. 		<input type="checkbox"/>
<p>Optimizing Resource Management for Maximum Impact:</p> <ul style="list-style-type: none"> ● Align decisions with school management strategy. ● Optimize budgetary allocations in line with strategy. ● Ensure efficient use of physical space. ● Base resource management decisions on data insights. ● Implement adaptive resource management strategies. 		<input type="checkbox"/>